

CITY MUNICIPAL COUNCIL, RANEBENNUR

No:CMC:NR:EST:CR:81:2010-11

Date: 14-05-2010

Right to Information Act-2005

Publication of Information u/s 4(b) and Designation of ARO/PRO and Appealing Authorities u/s 5(1), 5(2) of the Right to Information Act-2005

1	Particulars of organization, functions and duties of Public Authority	<p>The City Municipal Council of Ranebennur consists of 31 Councilors elected from the wards, <u>5</u> Councilors nominated by the Govt. and the jurisdictional MP/MLA/MLC as members. The head of the Council is the President elected from among the Councilors of the wards. There is also a Vice-President elected from among the councilors to exercise such powers delegated to him by the President. The Municipal Commissioner appointed by the Govt. is the executive head of the Council. The Municipality has Asst. Executive Engineer/Jr. Engineers / Environmental Engineer/ Health Inspectors / Office Manager/FDA/SDA/Bill Collectors and Pourakarmikas.</p> <p>The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets. Removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, street lighting, etc., and discretionary functions like maintenance of parks, gardens, libraries providing entertainment in public places, slum up gradation, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programmed sponsored by Govt. etc.,</p>
2	Powers and duties of the officers	<p>(i) The Municipal Commissioner as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.</p> <p>(ii) The Commissioner / Chief Officer as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.</p> <p>(iii) He shall have the powers to grants, give or issue under his signature all licenses and permission, extracts of the public documents / certificates which may be</p>

		<p>granted under the provisions of the Municipal Act.</p> <p>(iv) He is also empowered to withhold or suspend or withdraw such licenses if found to be against the interest of public or the Municipality</p> <p>(v) He has powers to operate municipal funds, to receive, recover and credit to the Municipal Fund, all fees, taxes collected by the Municipality and to make payment towards, execution of works and procurements, disbursement of salaries to the staff and the honorarium / Meeting fees etc., to the Members of the Council.</p> <p>(vi) He can invite tenders through public notice for execution of works or procurement of materials required by the Municipal Council.</p> <p>(vii) He can enter into contract on behalf of the Council</p> <p>(viii) He also has the powers to transfer rights of the properties in favour of the transferees in the Municipal Registers.</p> <p>(ix) He has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc.,</p> <p>(x) He has powers to sanction leave, advances to the staff and to oversee their work as Controlling Officer.</p> <p>(xi) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 Lakhs.</p> <p>(xii) The Assistant Engineer has powers to sanction and estimate up to Rs. 20,000/-</p> <p>(xiii) The Junior Engineer has powers to sanction and estimate up to Rs. 10,000/-</p> <p>(xiv) All other staff of the Municipal Council do not have individual powers but assist the Commissioner / Chief Officer to carry out his duties and functions.</p>
3	The procedure followed in the Decision Making process, including channels of supervision and accountability	The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examine by the Commissioner / Chief Officer in terms of the provisions of the Karnataka Municipalities Act / the instructions of the Govt. and placed before the Council for approval. The council ordinarily meets once in month. In urgent matters it can meet frequently. The Commissioner / Chief Officer is required to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members at least 7 days in advance. After approval of the proposal by the Council, the Commissioner / Chief Officer can implement the decision if such decisions are within the powers of the Council in such reasonable time as may

		be required. If the decisions required the approval of higher field officers or the Govt., the Commissioner / Chief Officer will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipal Act. The Council and the Commissioner / Chief Officer are accountable for all happenings in the Municipality.
4	The Norms set for the discharge of functions of the Municipality	The Municipal Council functions within the norms within the Norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.
5	Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or user by its employees for discharging its function	<ol style="list-style-type: none"> 1) The Karnataka Municipal Taxation Rules 1966, 2) Karnataka Municipalities (Election of Councilors) Rules, 3) The Karnataka Municipalities (President and Vice President) Elections Rules. 4) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986 5) The Karnataka Municipalities (Accounts) Rules 6) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966 7) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966 8) The Karnataka Municipalities (Guidance of Officers, Grants or Copies and Miscellaneous Provisions) Rules, 1966 9) The Karnataka Municipalities (Procedure and Conduct of Business) Rules 1977 10) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004 11) The Karnataka Municipalities (Conditions of Service) Rules 1987 12) The Karnataka Municipal Accounting and Budgeting Rules 2006 13) Bye laws to regulate buildings 14) Circular Instructions issued by the Govt. from time to time with regard to implementation of Govt. Sponsored programmes. 15) The Map / Notifications with regard to Constitution of the Municipality and the Council. 16) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the Municipalities 17) Records of Birth and Deaths of persons within the Municipalities 18) Basic data such as No. of streets length of roads, No. of properties, play

		grounds, schools, hospitals, post offices etc.,			
6	A statement of the categories of documents that are held by the Municipality or under its control	a)	Municipal Assessment Register containing the property details and assessment		
		b)	Cash book Register indicating all receipts and expenditure		
		c)	Copies of the sanctioned plan of building		
		d)	Birth and Death Registers		
		e)	Register of the proceedings of the Municipal Council		
		f)	Register containing Assets of the Municipality		
		g)	Project Reports and Maps of the Roads, Drainage, water supply and other infrastructure facility built by the Municipality		
7	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality of implementation thereof:	The programmes and policies of the municipality are formulated by members of the municipality who are non other than public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association / NGOs wherever necessary.			
8	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public:	A Standing Committee consisting of ____11____ No. of Councilors to deal with the matters of taxation, finance, public health, education, social justice, town planning and accounts is constituted on the minutes of the meeting of this committee are open to public except those exempted under the provisions of the Right to Information Act, 2005			
9	A directory of its Officers and employees	Name, Designation & Phone No.			
		Sl No	Name	Designation	Telephone
		1	Shri. Mukappa Karbhimannanavar	Municipal Commissioner	08373-266575
		2	Shri. M.R. Giraddi	Asst. Exec. Engineer	08373266444
		3	Smt. Manjuladevi C	Environmental Engineer	08373266444
		4	M.S. Banagar	Manager	08373266444

		5	Shri. Lingaraj	Junior Engineer	08373266444
		6	Shri.Suresh B. Chalavadi	Jr. Engineer	08373266444
		7	Shri.N.M. Hulagammanaver	Revenue Officer	08373266444
		8	Shri.Y.S. Aradhya	Revenue Inspector	08373266444
		9	Shri. T.H. Addi	Revenue Inspector	08373266444
		10	Shri. Gaparkhan	F.D.A	08373266444
		11	Shri. Rudramuneswara	F.D.A	08373266444
		12	Shri.H.F. Bidari	Community Affairs Officer	08373266444
10	The Monthly remuneration received by the Officer and employees of the Municipality, including the system of compensation as provided in its regulations	The remuneration of the officers and officials is furnished below:			
		Sl No	Name	Designation	Amount
		1	Shri. . Mukappa Karbhimannanavar	Municipal Commissioner	23560
		2	Shri. M.R. Giraddi	Asst. Exec. Engineer	24180
		3	Smt. Manjuladevi	Environmental Engineer	19608
		4	Shri. J.B.Rajappa	Account Superintendent	19415
		5	Shri. N.M. Hulagammanavar	Revenue Officer	24230
		6	Shri. M.S.Banagar	Office Manager	21285
		7	Shri. Lingaraj	Junior Engineer	16325
		8	Shri. Suresh B. Chalavadi	Jr. Engineer	8825
		9	Shri. H. Nagesh	Accountant	13729
		10	Shri Gaparkhan	F.D.A	22370
		11	Shri. Rudramuneswara	F.D.A	15550
		12	Shri.Y.S. Aradhya	Revenue Inspector	15550
		13	Shri.T.H.Addi	Revenue Inspector	11598
		14	Shri.R.S. Bishetty	S.D.A	12525
		15	Shri.S.P.Doddamani	S.D.A.	11869
		16	Shri.C.B.Shivannanavar	S.D.A	11598
		17	N.B.Kori	S.D.A	11327
		18	D.D.Kati	S.D.A	12140
		19	N.S.Kattimani	S.D.A	10358
		20	D.R.Madrasi	S.D.A	11869

21	Y.C.Gonibasammanavar	S.D.A	11869
22	T.F.Antaravalli	S.D.A	12760
23	G.G.Kati	S.D.A.	12140
24	S.K.Rittimath	S.D.A	12140
25	S.D.Kelaginamani	S.D.A	14427
26	M.N.Beeral	S.D.A	11326
27	H.Parashuram	S.D.A	11869
28	H.P.Pushpalatha	Typist	11462
29	H.N.Kodgal	Bill Collector	11869
30	B.K.Kumarakimath	Bill Collector	18185
31	D.N. Hulagammanavar	Bill Collector	12450
32	N.B. Bannimath	Work Inspector	16790
33	N.T.Yaresimi	Water Supply Valve man	14198
34	M.B. Mayannanavar	Fitter	12260
35	C.L. Hammagi	Watch man	11718
36	G.H. Rattihalli	Water Supply Valve Man	9858
37	M. Y. Malagi	Watch man	9858
38	N.S. Nandihalli	Water Supply Valve Man	9858
39	Y. D. Mariyammanavar	Water Supply Valve Man	12880
40	P.N. Dasappanavar	Mazdoor	9858
41	M.M. Kattimani	Mazdoor	9933
42	S.H. Addi	Mazdoor	9664
43	P.M. Manjoji	Pump Operator	14775
44	N.P. Holeyammanavar	Pump Operator	12570
45	B.K. Kottur	Pump Operator	7920
46	P.S. Kanchargatti	Pump Man	11175
47	M.G. Malleshappa	Head Garderner	10943
48	B.H. Jallavar	Driver	9858
49	N.G. Madivalar	Parkmali	9858
50	S.S. Vibhuti	Jamadar	12880
51	Y.S. Kunchikoravar	Makadam	14895
52	S.M. Thotad	Driver	17840

	53	G.S. Vibhuti	Makadam	10478
	54	M.H. Benakanakonda	Makadam	11718
	55	K.H. Dasappanavar	Makadam	12760
	56	R.G.Hulagammanavar	Makadam	9858
	57	G.M. Kattimani	Tractor Driver	15670
	58	J.B. Balannanavar	Helper	12880
	59	G.K. Mudikariyappanavar	Helper(Tractor)	12570
	60	G.N. Beloladi	Helper(tractor)	11175
	61	N.F. Bullappanavar	Helpter (Tractor)	11175
	62	U.B. Kittur	Sr. Health Inspector	16790
	63	K.S. Aradyamath	Jr. Health Inspector	17720
	64	Y.K. Jagdeesh	Jr. Health Inspector	10358
	65	H.F. Bidari	Community Affairs Officer	12450
	66	V.V. Sanmani	Community Organizer	9738
	67	C.T. Ramappa	Peon	11989
	68	Neelamma Narayanamurthy	Peon	9315
	69	Paramma Honnappa Allalli	Peon	8850
	70	B. A. Kavita	Peon	8385
	71	Sudha S Hulatti	Peon	8075
	72	G.M. Pasigar	Peon	9470
	73	Nagappa Pujar	Poura Karmika	10478
	74	Rajashekar Mudikariyappanavar	Poura Karmika	12880
	75	Mariyavva Karetimmanavar	PouraKarmika	14430
	76	Bharmavva Shivappanavar	Poura Karmika	12880
	77	Lalitavva Varavajji	Poura Karmika	12260
	78	Shantavvva Doddamani	Poura Karmika	14430
	79	Savakka Gollar	Poura Karmika	8695
	80	Halappa Karebasannanavar	Poura Karmika	14120
	81	Halappa Sannappanavar	Poura Karmika	12260
	82	Martanda Guddannanavar	Poura Karmika	12880
	83	Ramappa J. Mariyammanavar	Poura Karmika	12880
	84	Sushilavva Doddamani	Poura karmika	10319

	85	Shekhappa Dasappanavar	Poura karmika	12570
	86	Tammanna Gollar	Poura karmika	12880
	87	Sumangalavva Karetimmanavar	Poura karmika	12880
	88	Shantavva Mariyammanavar	Poura karmika	12880
	89	Dharmappa Kadi	Poura karmika	11718
	90	Lakshana Maniyappanavar	Poura karmika	12880
	91	Nagappa Doddamani	Poura karmika	11330
	92	Basavaraj Kuruvatti	Poura karmika	12570
	93	Ramappa M. Harijan	Poura karmika	9239
	94	Mariyavva Dasappanavar	Poura karmika	12260
	95	Sarjavva Pujar	Poura karmika	12570
	96	Ramappa Koravar	Poura karmika	12260
	97	Guttevva Madar	Poura karmika	12260
	98	Nagappa Halavagal	Poura karmika	12260
	97	Ramappa T Harijan	Poura karmika	11989
	98	Chandravva Havanur	Poura karmika	11989
	99	Neelagiriappa Mariyammanavar	Poura karmika	11175
	100	Ningappa Mudikariyappanavar	Poura karmika	11175
	101	Durugavva Shivappanavar	Poura karmika	9858
	102	Lalitavva Jallavar	Poura karmika	9858
	103	Durugavva Ujjera	Poura karmika	9664
	104	Gangavva Adivakkalavar	Poura karmika	9470
	105	Malavva Mariyammanavar	Poura karmika	9160
	106	Neelamma Menasinahal	Poura karmika	8695
	107	Galevva Myageri	Poura karmika	8695
	108	Nagaratna Pujar	Poura karmika	8540
	109	Puttappa Jogannanavar	Poura karmika	9935
	110	Premilavva Mariyammanavar	Poura karmika	9160
	111	Ramachandrappa Hanumanthappa Mudikariyappanavar	Poura karmika	8230
	112	Ganesh Urf Gangadhar Havanur	Poura karmika	8230
	113	Gangavva M Guddanavar	Poura Karmika	7920

11	The Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:	<table border="1"> <thead> <tr> <th data-bbox="770 228 856 305">Sl No</th> <th data-bbox="856 228 1331 305">Budget (Plan wise)</th> <th data-bbox="1331 228 1619 305">Proposed Expenditure</th> <th data-bbox="1619 228 1911 305">Disbursement (planwise)</th> </tr> </thead> <tbody> <tr> <td data-bbox="770 305 856 381">1</td> <td data-bbox="856 305 1331 381">General Administration and Collection Fees</td> <td colspan="2" data-bbox="1331 305 1911 381" rowspan="8">2010-11 budget copy is published in the Ranebennur city website: http://www.ranebennurcity.gov.in/budget-2010-11</td> </tr> <tr> <td data-bbox="770 381 856 418">2</td> <td data-bbox="856 381 1331 418">Public Safety</td> </tr> <tr> <td data-bbox="770 418 856 456">3</td> <td data-bbox="856 418 1331 456">Public Health an Facilities</td> </tr> <tr> <td data-bbox="770 456 856 532">4</td> <td data-bbox="856 456 1331 532">Public Works carried our by Municipality</td> </tr> <tr> <td data-bbox="770 532 856 570">5</td> <td data-bbox="856 532 1331 570">Public Instruction</td> </tr> <tr> <td data-bbox="770 570 856 607">6</td> <td data-bbox="856 570 1331 607">Contribution and grants in aid</td> </tr> <tr> <td data-bbox="770 607 856 644">7</td> <td data-bbox="856 607 1331 644">Miscellaneous</td> </tr> <tr> <td data-bbox="770 644 856 682">8</td> <td data-bbox="856 644 1331 682">Total</td> </tr> <tr> <td data-bbox="770 682 856 756"></td> <td data-bbox="856 682 1331 756"></td> <td data-bbox="1331 682 1619 756"></td> <td data-bbox="1619 682 1911 756"></td> </tr> </tbody> </table>	Sl No	Budget (Plan wise)	Proposed Expenditure	Disbursement (planwise)	1	General Administration and Collection Fees	2010-11 budget copy is published in the Ranebennur city website: http://www.ranebennurcity.gov.in/budget-2010-11		2	Public Safety	3	Public Health an Facilities	4	Public Works carried our by Municipality	5	Public Instruction	6	Contribution and grants in aid	7	Miscellaneous	8	Total				
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12	The manner of execution of subsidy programmes, including the amounts allocated ad the details of beneficiaries of such programmes:	<table border="1"> <thead> <tr> <th data-bbox="770 797 856 873">Sl No</th> <th data-bbox="856 797 1331 873">Subsidy programs</th> <th data-bbox="1331 797 1619 873">Amount allotted</th> <th data-bbox="1619 797 1911 873">Beneficiaries</th> </tr> </thead> <tbody> <tr> <td data-bbox="770 873 856 911">1</td> <td data-bbox="856 873 1331 911">Micro Enterprises</td> <td data-bbox="1331 873 1619 911">8.50</td> <td data-bbox="1619 873 1911 911">17</td> </tr> <tr> <td data-bbox="770 911 856 948">2</td> <td data-bbox="856 911 1331 948">DWACUA</td> <td data-bbox="1331 911 1619 948">9.00</td> <td data-bbox="1619 911 1911 948">30</td> </tr> <tr> <td data-bbox="770 948 856 987"></td> <td data-bbox="856 948 1331 987"></td> <td data-bbox="1331 948 1619 987"></td> <td data-bbox="1619 948 1911 987"></td> </tr> </tbody> </table>	Sl No	Subsidy programs	Amount allotted	Beneficiaries	1	Micro Enterprises	8.50	17	2	DWACUA	9.00	30														
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13	Particular of receipts of concessions, permits or authorization granted by Municipality	No such concessions are given in this municipality																										
14	Details in respect of the information, available to or held by it, reduced in an electronic form:	http://www.ranebennurcity.gov.in																										
15	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public, use:	<p>The Municipality has the following facilities to help the citizen for obtaining information</p> <p>Public Grievances Redressal Facility (Helpline)</p>																										

16	The names, designations and other particulars of the Public Information Officers	<p>The Names and designation of Public Information Officer.</p> <table border="1"> <tr> <td colspan="3" style="text-align: center;">PRO</td> </tr> <tr> <td>Name</td> <td>Sri. M.S.Banagar</td> <td>08373-266444</td> </tr> <tr> <td>Designation</td> <td>Office Manager</td> <td></td> </tr> <tr> <td colspan="3" style="text-align: center;">APRO</td> </tr> <tr> <td>Name</td> <td>-do-</td> <td>08373-266444</td> </tr> <tr> <td>Designation</td> <td>Revenue Inspector</td> <td></td> </tr> <tr> <td colspan="3" style="text-align: center;">Appellate Authority</td> </tr> <tr> <td>Name</td> <td>Sri. Mukappa Karabhimannanavar</td> <td>08376-266575</td> </tr> <tr> <td>Designation</td> <td>Municipal Commissioner</td> <td>08373-266575</td> </tr> </table>	PRO			Name	Sri. M.S.Banagar	08373-266444	Designation	Office Manager		APRO			Name	-do-	08373-266444	Designation	Revenue Inspector		Appellate Authority			Name	Sri. Mukappa Karabhimannanavar	08376-266575	Designation	Municipal Commissioner	08373-266575
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