

CITY MUNICIPAL COUNCIL, RANEBENNUR

No:CMC:NR:EST:CR:81:2006-07

Date: 22-07-2008

Right to Information Act-2007

Publication of Information u/s 4(b) and Designation of ARO/PRO and Appealing Authorities u/s 5(1), 5(2) of the Right to Information Act-2007-08

1	Particulars of organization, functions and duties of Public Authority	<p>The City Municipal Council of Ranebennur consists of 31 Councilors elected from the wards, ___ Councilors nominated by the Govt. and the jurisdictional MP/MLA/MLC as members. The head of the Council is the President elected from among the Councilors of the wards. There is also a Vice-President elected from among the councilors to exercise such powers delegated to him by the President. The Municipal Commissioner appointed by the Govt. is the executive head of the Council. The Municipality has Asst. Executive Engineer/Jr. Engineers / Environmental Engineer/ Health Inspectors / Office Manager/FDA/SDA/Bill Collectors and Pourakarmikas.</p> <p>The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets. Removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, street lighting, etc., and discretionary functions like maintenance of parks, gardens, libraries providing entertainment in public places, slum up gradation, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programmed sponsored by Govt. etc.,</p>
2	Powers and duties of the officers	<p>(i) The Municipal Commissioner as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.</p> <p>(ii) The Commissioner / Chief Officer as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.</p> <p>(iii) He shall have the powers to grants, give or issue under his signature all licenses and permission, extracts of the public documents / certificates which may be</p>

		<p>granted under the provisions of the Municipal Act.</p> <ul style="list-style-type: none"> (iv) He is also empowered to withhold or suspend or withdraw such licenses if found to be against the interest of public or the Municipality (v) He has powers to operate municipal funds, to receive, recover and credit to the Municipal Fund, all fees, taxes collected by the Municipality and to make payment towards, execution of works and procurements, disbursement of salaries to the staff and the honorarium / Meeting fees etc., to the Members of the Council. (vi) He can invite tenders through public notice for execution of works or procurement of materials required by the Municipal Council. (vii) He can enter into contract on behalf of the Council (viii) He also has the powers to transfer rights of the properties in favour of the transferees in the Municipal Registers. (ix) He has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc., (x) He has powers to sanction leave, advances to the staff and to oversee their work as Controlling Officer. (xi) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 Lakhs. (xii) The Assistant Engineer has powers to sanction and estimate up to Rs. 20,000/- (xiii) The Junior Engineer has powers to sanction and estimate up to Rs. 10,000/- (xiv) All other staff of the Municipal Council do not have individual powers but assist the Commissioner / Chief Officer to carry out his duties and functions.
3	The procedure followed in the Decision Making process, including channels of supervision and accountability	The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examine by the Commissioner / Chief Officer in terms of the provisions of the Karnataka Municipalities Act / the instructions of the Govt. and placed before the Council for approval. The council ordinarily meets once in month. In urgent matters it can meet frequently. The Commissioner / Chief Officer is required to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members at least 7 days in advance. After approval of the proposal by the Council, the Commissioner / Chief Officer can implement the decision if such decisions are within the powers of the Council in such reasonable time as may

		be required. If the decisions required the approval of higher field officers or the Govt., the Commissioner / Chief Officer will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipal Act. The Council and the Commissioner / Chief Officer are accountable for all happenings in the Municipality.
4	The Norms set for the discharge of functions of the Municipality	The Municipal Council functions within the norms within the Norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.
5	Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or user by its employees for discharging its function	<ol style="list-style-type: none"> 1) The Karnataka Municipal Taxation Rules 1966, 2) Karnataka Municipalities (Election of Councilors) Rules, 3) The Karnataka Municipalities (President and Vice President) Elections Rules. 4) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986 5) The Karnataka Municipalities (Accounts) Rules 6) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966 7) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966 8) The Karnataka Municipalities (Guidance of Officers, Grants or Copies and Miscellaneous Provisions) Rules, 1966 9) The Karnataka Municipalities (Procedure and Conduct of Business) Rules 1977 10) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004 11) The Karnataka Municipalities (Conditions of Service) Rules 1987 12) The Karnataka Municipalities Accounts Rules 1965 13) Bye laws to regulate buildings 14) Circular Instructions issued by the Govt. from time to time with regard to implementation of Govt. Sponsored programmes. 15) The Map / Notifications with regard to Constitution of the Municipality and the Council. 16) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the Municipalities 17) Records of Birth and Deaths of persons within the Municipalities 18) Basic data such as No. of streets length of roads, No. of properties, play

		grounds, schools, hospitals, post offices etc.,																								
6	A statement of the categories of documents that are held by the Municipality or under its control	<ul style="list-style-type: none"> a) Municipal Assessment Register containing the property details and assessment b) Cash book Register indicating all receipts and expenditure c) Copies of the sanctioned plan of building d) Birth and Death Registers e) Register of the proceedings of the Municipal Council f) Register containing Assets of the Municipality g) Project Reports and Maps of the Roads, Drainage, water supply and other infrastructure facility built by the Municipality 																								
7	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality of implementation thereof:	The programmes and policies of the municipality are formulated by members of the municipality who are non other than public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association / NGOs wherever necessary.																								
8	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public:	A Standing Committee consisting of ____11____ No. of Councilors to deal with the matters of taxation, finance, public health, education, social justice, town planning and accounts is constituted on the minutes of the meeting of this committee are open to public except those exempted under the provisions of the Right to Information Act, 2005																								
9	A directory of its Officers and employees	<p>Name, Designation & Phone No.</p> <table border="1"> <thead> <tr> <th>Sl No</th> <th>Name</th> <th>Designation</th> <th>Telephone</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Shri. N. Renuka</td> <td>Municipal Commissioner</td> <td>08373-266575</td> </tr> <tr> <td>2</td> <td>Shri. M.R. Giraddi</td> <td>Asst. Exec. Engineer</td> <td>08373266444</td> </tr> <tr> <td>3</td> <td>Smt. Manjuladevi C</td> <td>Environmental Engineer</td> <td>08373266444</td> </tr> <tr> <td>4</td> <td>Shri.B.S.Patil</td> <td>Jr. Engineer</td> <td>08373266444</td> </tr> <tr> <td>5</td> <td>Shri.Suresh B. Chalavadi</td> <td>Jr. Engineer</td> <td>08373266444</td> </tr> </tbody> </table>	Sl No	Name	Designation	Telephone	1	Shri. N. Renuka	Municipal Commissioner	08373-266575	2	Shri. M.R. Giraddi	Asst. Exec. Engineer	08373266444	3	Smt. Manjuladevi C	Environmental Engineer	08373266444	4	Shri.B.S.Patil	Jr. Engineer	08373266444	5	Shri.Suresh B. Chalavadi	Jr. Engineer	08373266444
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5	Shri.Suresh B. Chalavadi	Jr. Engineer	08373266444																							

		6	Miss. N.G. Mithuna	Jr. Engineer(ele)	08373266444
		7	Shri.N.M. Hulagammanaver	Revenue Officer	08373266444
		8	P.M. Channappanavar	Revenue Inspector	08373266444
		9	Shri.Y.S. Aradhya	F.D.A.	08373266444
		10	Smt. G.H. Veerapur	F.D.A	08373266444
		11	Shri. Gaparkhan	F.D.A	08373266444
		12	Shri. Rudramuneswara	F.D.A	08373266444
		13	Shri.H.F. Bidari	Community Affairs Officer	08373266444
10	The Monthly remuneration received by the Officer and employees of the Municipality, including the system of compensation as provided in its regulations	The remuneration of the officers and officials is furnished below:			
		Sl No	Name	Designation	Amount
		1	Shri. N. Renuka	Municipal Commissioner	29813-00
		2	Shri. M.R. Giraddi	Asst. Exec. Engineer	19500-00
		3	N.M. Hulagammanavar	Revenue Officer	18525-00
		4	P.M. Channappanavar	Revenue Inspector	11901-00
		5	Manjuladevi	Environmental Engineer	15000-00
		6	J.B.Rajappa	Account Superintendent	14926-00
		7	B.S. Patil	Jr. Engineer	13525-00
		8	Suresh B. Chalavadi	Jr. Engineer	
		9	N.G. Mithuna	Jr. Engineer	11619-00
		10	H. Nagesh	Accountant	10525-00
		11	Gaparkhan	F.D.A	16712-00
		12	Rudramuneswara	F.D.A	
		13	Y.S. Aradhya	F.D.A	11619-00
		14	G.H. Veerapur	F.D.A.	11719-00
		15	R.S. Bishetty	S.D.A	9631-00
		16	S.M.Doddamani	S.D.A.	9119-00
		17	C.B.Shivannanavar	S.D.A	8901-00
		18	K.L. Bovi	S.D.A	8787-00
		19	M.V. Hiremath	S.D.A	9119-00
		20	N.B.Kori	S.D.A	8712-00

		21	D.D.Kati	S.D.A	9338-00
		22	N.S.Kattimani	S.D.A	7994-00
		23	D.R.Madrasi	S.D.A	9119-00
		24	Y.C.Gonibasammanavar	S.D.A	9119-00
		25	T.F.Antaravalli	S.D.A	9556-00
		26	G.G.Kati	S.D.A.	9338-00
		27	S.K.Rittimath	S.D.A	9338-00
		28	S.D.Kelaginamani	S.D.A	11056-00
		29	M.N.Beeral	S.D.A	8712-00
		30	H.Parashuram	S.D.A	9119-00
		31	H.P.Pushpalatha	Typist	8847-00
		32	H.N.Kodgal	Bill Collector	9119-00
		33	B.K.Kumarakimath	Bill Collector	14251-00
		34	D.N. Hulagammanavar	Bill Collector	9556-00
		35	N.K. Dombar	Bill Collector	7994-00
		36	N.B. Bannimath	Work Inspector	10525-00
		37	N.T.Yaresimi	Water Supply Valve man	11176-00
		38	M.B. Mayannanavar	Fitter	9458-00
		39	C.L. Hammagi	Watch man	9021-00
		40	G.H. Rattihalli	Water Supply Valve Man	7645-00
		41	M. Y. Malagi	Watch man	7521-00
		42	V.I. Kolor	Fitter	7645-00
		43	R.S. Koravar	Fitter	7145-00
		44	P.M. Bennur	Water Supply Valve Man	7571-00
		45	N.S. Nandihalli	Water Supply Valve Man	7596-00
		46	Y. D. Mariyammanavar	Water Supply Valve Man	9895-00
		47	P.N. Dasappanavar	Mazdoor	7395-00
		48	M.M. Kattimani	Mazdoor	7470-00
		49	S.H. Addi	Mazdoor	6321-00
		50	P.M. Manjoji	Pump Operator	11458-00
		51	N.P. Holeyammanavar	Pump Operator	9676-00
		52	B.K. Kottur	Pump Operator	6145-00

53	P.S. Kambargatti	Pump Man	4092-00
54	M.G. Malleshappa	Head Gardener	8458-00
55	B.H. Jallavar	Driver	7521-00
56	N.G. Madivalar	Parkmali	7521-00
57	Kusuma Ashok Chinnikatti	Parkmali	6521-00
58	Meenakshi Urf Shashikala	Parkmali	6395-00
59	S.S. Vibhuti	Jamadar	9676-00
60	Y.S. Kunchikoravar	Makadam	11739-00
61	S.M. Thotad	Driver	12958-00
62	G.S. Vibhuti	Makadam	8114-00
63	M.H. Benakanakonda	Makadam	8832-00
64	K.H. Dasappanavar	Makadam	9895-00
65	R.G.Hulagammanavar	Makadam	7645-00
66	G.M. Kattimani	Tractor Driver	11739-00
67	J.B. Balannanavar	Helper	9895-00
68	G.K. Mudikariyappanavar	Helper(Tractor)	967600
69	G.N. Beloladi	Helper(tractor)	8458-00
70	N.F. Bullappanavar	Helpter (Tractor)	8458-00
71	U.B. Kittur	Sr. Health Inspector	12525-00
72	A. Nagappa	Sr. Health Inspector	18115-00
73	R. G. Bovi	Jr. Health Inspector	8712-00
74	K.S. Aradyamath	Jr. Health Inspector	9136-00
75	Y.K. Jagdeesh	Jr. Health Inspector	9338-00
76	H.F. Bidari	Community Affairs Officer	9556-00
77	V.V. Sanmani	Community Organizer	7525-00
78	C.T. Ramappa	Peon	8832-00
79	Neelamma Narayanamurthy	Peon	7145-00
80	Paramma Honnappa Allalli	Peon	6895-00
81	B. A. Kavita	Peon	6520-00
82	Sudha S Hulatti	Peon	6271-00
83	G.M. Pasigar	Peon	7025-00
84	Nagappa Pujar	Poura Karmika	8114-00

		85	Rajashekar Mudikariyappanavar	Poura Karmika	8638-00
		86	Mariyavva Karetimmanavar	PouraKarmika	10895-00
		87	Bharmavva Shivappanavar	Poura Karmika	9895-00
		88	Lalitavva Varavajji	Poura Karmika	9458-00
		89	Shantavvva Doddamani	Poura Karmika	10645-00
		90	Savakka Gollar	Poura Karmika	6771-00
		91	Halappa Karebasannanavar	Poura Karmika	10645-00
		92	Halappa Sannappanavar	Poura Karmika	8652-00
		93	Martanda Guddannanavar	Poura Karmika	8951-00
		94	Ramappa J. Mariyammanavar	Poura Karmika	9895-00
		95	Sushilavva Doddamani	Poura karmika	7991-00
		96	Shekhappa Dasappanavar	Poura karmika	9676-00
		97	Tammanna Gollar	Poura karmika	9895-00
		98	Sumangalavva Karetimmanavar	Poura karmika	9895-00
		97	Shantavva Mariyammanavar	Poura karmika	9266-00
		98	Dharmappa Kadti	Poura karmika	9458-00
		99	Lakshana Maniyappanavar	Poura karmika	9895-00
		100	Nagappa Doddamani	Poura karmika	9676-00
		101	Basavaraj Kuruvatti	Poura karmika	9676-00
		102	Ramappa M. Harijan	Poura karmika	9239-00
		103	Mariyavva Dasappanavar	Poura karmika	9458-00
		104	Sarojavva Pujar	Poura karmika	9676-00
		105	Ramappa Koravar	Poura karmika	9458-00
		106	Guttevva Madar	Poura karmika	9458-00
		107	Nagappa Halavagal	Poura karmika	9458-00
		108	Ramappa T Harijan	Poura karmika	9021-00
		109	Chandravva Havanur	Poura karmika	9021-00
		110	Madagavva Rangammanavar	Poura karmika	9458-00
		111	Neelagiriappa Mariyammanavar	Poura karmika	8458-00

		112	Ningappa Mudikariyappanavar	Poura karmika	8271-00
		113	Durugavva Shivappanavar	Poura karmika	7395-00
		114	Lalitavva Jallavar	Poura karmika	7521-00
		115	Durugavva Ujjera	Poura karmika	7395-00
		116	Gangavva Adivekkalavar	Poura karmika	7271-00
		117	Durugappa Karetimmanavar	Poura karmika	7271-00
		118	Malavva Mariyammanavar	Poura karmika	7021-00
		119	Neelamma Menasinahal	Poura karmika	6645-00
		120	Galevva Myageri	Poura karmika	6645-00
		121	Nagaratna Pujar	Poura karmika	6645-00
		122	Puttappa Jogannanavar	Poura karmika	6300-00
		123	Premilavva Mariyammanavar	Poura karmika	7145-00
		124	Ramachandrappa Hanumanthappa Mudikariyappanavar	Poura karmika	6271-00
		125	Ganesh Urf Gangadhar Havanur	Poura karmika	6271-00
		126	Gangavva M Guddanavar	Poura Karmika	6145-00
11	The Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:	Sl No	Bidged (Plan wise)	Proposed Expenditure	Disbursement (planwise)
		1	General Administration and Collection Fees		
		2	Public Safety		
		3	Public Health an Facilities		
		4	Public Works carried our by Municipality		
		5	Public Instruction		

		6	Contribution and grants in aid																		
		7	Miscellaneous																		
		8	Total																		
12	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:	<table border="1"> <thead> <tr> <th>Sl No</th> <th>Subsidy programs</th> <th>Amount allotted</th> <th>Beneficiaries</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Micro Enterprises</td> <td></td> <td></td> </tr> <tr> <td>2</td> <td>DWACUA</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Sl No	Subsidy programs	Amount allotted	Beneficiaries	1	Micro Enterprises			2	DWACUA						
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13	Particular of receipts of concessions, permits or authorization granted by Municipality																				
14	Details in respect of the information, available to or held by it, reduced in an electronic form:																				
15	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public, use:	<p>The Municipality has the following facilities to help the citizen for obtaining information</p> <p>Public Grievances Redressal Facility (Helpline)</p>																			

16	The names, designations and other particulars of the Public Information Officers	<p>The Names and designation of Public Information Officer.</p> <table border="1" data-bbox="954 213 1845 705"> <tr> <td colspan="3" style="text-align: center;">PRO</td> </tr> <tr> <td>Name</td> <td>Sri. P.M. Channappa</td> <td>08373-266444 9448961443</td> </tr> <tr> <td>Designation</td> <td colspan="2">Office Manager (Incharge)</td> </tr> <tr> <td colspan="3" style="text-align: center;">APRO</td> </tr> <tr> <td>Name</td> <td>-do-</td> <td>08373-266444 9448961443</td> </tr> <tr> <td>Designation</td> <td colspan="2">Revenue Inspector</td> </tr> <tr> <td colspan="3" style="text-align: center;">Appellate Authority</td> </tr> <tr> <td>Name</td> <td>Sri. N. Renuka</td> <td>08376-266575</td> </tr> <tr> <td>Designation</td> <td>Municipal Commissioner</td> <td>08373-266575 9448476903</td> </tr> </table>	PRO			Name	Sri. P.M. Channappa	08373-266444 9448961443	Designation	Office Manager (Incharge)		APRO			Name	-do-	08373-266444 9448961443	Designation	Revenue Inspector		Appellate Authority			Name	Sri. N. Renuka	08376-266575	Designation	Municipal Commissioner	08373-266575 9448476903
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